



Minutes of the Parish Council Meeting

held on Wednesday 19th July 2023 at 7.00pm in St Peter's Church Hall, Church Lane, West Row IP28 8PD

Present: Cllr R Hamill (Chair), Cllr A Fisher, Cllr June Goodenough, Cllr A Goodenough

Also in attendance: D/Cllr D Waldron, Sharon Vale, Parish Clerk

64. Apologies for acceptance and absence. Cllr M Peachey, Cllr L Doyle, Cllr T Gooch-Taylor Balls, D/Cllr C Noble, D/Cllr M Bradshaw and Sqn Ldr A Bell.

65. To receive member's declaration of interest and dispensations relating to items in this agenda. In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest in **any items(s) on the agenda.** Cllr R Hamill, Cllr J Goodenough and Cllr A Fisher registered and declared their interests regarding the Planning Application under Item 6 (a).

66. Public Participation (10 minutes in total)

67. Approval of Minutes

- (a) The minutes of the meeting held on the 21st June 2023 were proposed and agreed as a true record of the meeting held.

68. External Reports

- (a) D/Cllr Colin Noble – Suffolk County Council – Non-attendance and no report submitted.
(b) D/Cllr Don Waldron – West Suffolk Council – WSC have supplied a map of the areas where they cut the grass. D/Cllr D Waldron will provide a copy to WRPC.
(c) D/Cllr Mick Bradshaw – West Suffolk Council. Non-attendance and no report submitted.
(d) Sqn Ldr Andy Bell – RAF Mildenhall. Non-attendance and no report submitted.

69. Planning

- (a) Planning application – installation of manege with fencing – Elm Tree Farm, 1 Beeches Road, West Row IP28 8NP. It was proposed and agreed that in principal the Parish Council had no objections to the application. However, no formal decision will be made until we receive a response to our questions which have been put forward to WSC. We are concerned that no statement of works has been supplied, and how are contractors going to gain access to the site. The applicants should first get permission from the County Farms Management Officer at SCC regarding relaxation of ease of access. We need to be assured that this is for personal use only.



- (b) Planning application – a. front porch b. two storey side extension c. replacement cladding to existing dwelling elevations – 6 Wellington Close, West Row IP28 8PJ. It was proposed and agreed that the Parish Council had no objections to the application.
- (c) Householder planning application – a. install one side dormer; b. insertion of four roof lights – 19 Isleham Marina, Kingfisher Fen Bank, West Row CB7 5SL. It was proposed and agreed that the Parish Council had no objections to the application.

70. Matters Relating to Governance

71. Financial Matters

- (a) Approval of Accounts – Payments – 1st to 31st July 2023. It was unanimously Resolved to Accept the payments.
- (b) Approval of June 2023 Bank Reconciliation was Received.
- (c) Approval of June 2023 Deposit Account was Received.
- (d) Approval of Quarter 1 Accounts was Received.
- (e) Approval of Quarter 1 Payments over £500 was Received.
- (f) Approval of Quarter 1 Budget Comparison was Received.

72. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Footpaths/Bridleway Projects – Route from Friday Street to Playing Fields. Ongoing. Close
- (b) Report on Speed Indicator Device Findings – Results have been consistent.
- (c) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel - Defer to end of year.
- (d) Update on Footpath for Cricks Road into Church Road – Defer to end of the Summer.
- (e) SCC Development – Lovells have updated plans for the development, but after submitting these to WSC, planning officers have requested several changes. Lovells are now working on these changes before sharing them with WRPC.
- (f) Update on Storage Facilities - Defer
- (g) Blue Plaques – Defer until 2024
- (h) Shop Drove Footpath – Clerk has spoken to James Pickerin from Rights of Way and Access, and they are waiting to hear from Alan Rolfe re delivery of the plannings. Alan Rolfe has removed the fence posts from the boundary of the allotments and cleared an area for the plannings to be dropped off. These fence posts to be put back in place by Alan Rolfe once the work has been completed.
- (i) Building site at the entrance to Pott Hall Road – Ongoing. Clerk to chase Planning Enforcement.
- (j) New Cemetery – Please see attached report.
- (k) Community Assets – Bowls Club, Village Hall, and Amenities. Clerk has written to the Village Hall Trustees about protecting the buildings and amenities. Karen Peachey-Gallagher informed us that Gary Morley was not at the recent meeting so the discussion about



protecting the building was not discussed. They will revert to WRPC at a later date after consultation. Clerk to request, Karen Peachey-Gallagher, to submit a copy of the plans and deeds of the Village Hall.

- (l) Overgrown Public Footpaths – Clerk has written to the homeowners concerned regarding overgrown hedges protruding onto the footpath. Clerk to chase. Clerk to write a letter to two other households regarding hedges protruding onto the footpath.

73. Other Working Party Updates/Reports

- (a) Update on the Echo/Parish Magazine – Helen Taylor told us that the Parish Magazine is going well.
- (b) Update on Neighbourhood Plan – Draft from AECOM re the Design Guide has been received and Cllr M Peachey and the Clerk have submitted comments for review. Ian Poole – Consultant, to start writing up the Plan next month.
- (c) Warm Places Update – Expenses presented to Council.
- (d) 100 Club Update – Advertise in the next Parish Magazine.

74. Allotment Matters

West Row Allotment Association meeting took place on Thursday 29th June 2023. Two boreholes have been dug and are ready for use.

75. Events

- (a) 80th Anniversary End of WWII 2025. Working group to be set up.
- (b) D-Day 80 – 6th June 2024. Working group to be set up.
- (c) Christmas 2023 – Tree ordered, and Carol Bebee has booked the PA system.

76. Chair and Councillors’ Reports/Suggestions (on the night).

Cllr R Hamill attended the Civic Service at Kentford on Sunday 16th July 2023, and attended the 100th Air Refuelling Wing Change of Command Ceremony on Monday 17th July 2023. Cllr R Hamill and Cllr A Fisher to attend the New Majors BBQ on the Saturday 19th August 2023.

77. Correspondence and Exchange of Additional Information (at the discretion of the Chair)

78. Date of next meeting

To confirm the date of the next meeting, scheduled for Wednesday 16th August 2023.

Cllr R Hamill
Chair

16th August 2023

Meeting closed at 9:00pm